

STATUS OF VITAL RECORDS PROGRAM

I. DCI AREA

A. OFFICE OF THE DIRECTOR [redacted]

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[redacted] did not have a Vital Records Deposit Schedule. At our request [redacted] reviewed several safe drawers of reports and correspondence, developed a schedule and deposited thirty-three (33) items on 30 October.

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B. CABLE SECRETARIAT [redacted]

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Felt they were in very good shape. Deposits of Cables are being made in accordance with established schedule.

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C. ASSISTANT FOR COORDINATION [redacted]

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They had a few records which were awaiting transfer to [redacted]. In addition, [redacted] decided to amend the current schedule to include two additional items. They felt that when these reached the Repository they would have all records necessary to operate in an emergency.

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D. USIB EXECUTIVE SECRETARY [redacted]

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Selected USIB records are automatically deposited by the Office of National Estimates and no others need be deposited.

E. COMPTROLLER [redacted]

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They have recently reviewed their Vital Records coverage and feel that they are in good shape. Requests received from them to microfilm two series of records have been fulfilled.

F. GENERAL COUNSEL [redacted]

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They are taking action to make their collection current through the deposit of more recent Legal Opinions.

G. INSPECTOR GENERAL [redacted]

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Did not think that they have any records that could be classified as vital. I asked that she discuss this with the I. G. and give us either a schedule or statement indicating no vital records.

H. AUDIT STAFF [redacted]

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They do not have any Vital Records; therefore, the statement to this effect, signed in 1956 by [redacted] is still valid.

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MORI/CDF